

Hughesdale Primary

Parent Payments 2022

Dear Parents and Guardians,

School Council and staff are extremely excited and looking forward to the teaching and learning planned for 2022.

Hughesdale Primary School Council approved the following Parent Payment Curriculum Contributions for 2022 at the school council meeting 18th October 2021.

Hughesdale Primary School makes every effort to keep voluntary curriculum contributions and activities to a minimum and affordable for all parents.

Payment Method

PLEASE NOTE: PREFERRED METHOD OF PAYMENT IS VIA THE COMPASS PORTAL USING CREDIT CARD/EFTPOS

If paying cash or via Bpay please complete the Course Confirmation on Compass for EACH student and select 'pay in person at the office'. Print the payment summary and present at the school office for payment.

Should you require assistance with Compass please contact the school office.

Parents may choose to pay in 3 instalments, if doing so the dates for the instalments are as follows,

1 st Instalment	28 th January 2022
2 nd Instalment	15 th April 2022
3 rd Instalment	15 th July 2022

Financial Support for Families

Hughesdale Primary School understands that some families may experience financial difficulty and offer a range of support options, including:

- Second Hand Uniform sales
- Camps Sports and Excursion Fund (CSEF) for valid Centrelink Card holders.
- State Schools Relief

Support for all families experiencing hardship is available. Confidential family payment arrangements/instalments or assistance with accessing the above services may be made by contacting Bridene Forrest (Business Manager) on 9570 4808 or bridene.forrest@education.vic.gov.au

Curriculum Contributions

Curriculum Contributions are items and activities which the school deems as essential for curriculum delivery. These items are purchased by the school to ensure uniformity of materials across the school and cost efficiency (ex GST).

Parents may choose to purchase some items themselves. If you choose to do this you must contact the school before Friday 19th November 2021 to obtain a more detailed list e.g. types of exercise books required and to enable the school to adjust the stationery order.

Due to the nature of some items these can only be provided by the school, e.g. Art and Language supplies, Digital Subscriptions, Class Project Materials. Year level stationery lists are attached.

Extra Curricular Items and Activities

Extra curricular items and activities are items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum. This may include such items as;

- Optional Sporting and Music/Drama Programs
- Graduation
- ICAS Tests
- Extra-Curricular Activities
- School Photos

The dates and costs of the various activities will be scheduled throughout the year and the relevant year levels advised.

Other Contributions

The DET provides funding to schools through the School-Resource Package (SRP) that is supplemented through locally raised monies via fundraising, the hire of facilities and family contributions. The SRP includes funding for staffing, the standard curriculum program, equipment and operational costs such as utilities, maintenance/urgent works, ICT costs and resources and cleaning. Approximately 90% of the SRP funding is required to cover the cost of the employment of staff, leaving the remainder to meet all other operational costs, maintenance of our facilities and curriculum opportunities relying on additional contributions from parents.

We are extremely grateful to all our school families who have paid their 2021 school fees which has made an enormous difference to our school.

In 2022 we will require your support again as we have major plans to continually improve our school and also make a significant difference to the education provision offered.

Other contributions of any amount are greatly appreciated

Other Contributions

Digital Learning, Curriculum and Technology – (not tax deductible)

We are dedicated to the provision of hardware and software that maximises student opportunities in these areas. At HPS we endeavour to provide digital devices on a 1-1 ratio for Level 5 and Level 6, a 1 - 2 ratio for Foundation to Level 4. This requires a huge financial commitment ensuring up to date devices that are maintained to the highest of standards.

Equally important are all the other curriculum subjects offered at HPS, English, Maths, Science, Art, etc. all of which require additional funding to support interesting and challenging opportunities for all students.

Suggested contribution \$150.00 per student

First Aid – (not tax deductible)

All HPS staff are first aid trained to maximise student safety at all times. This contribution supports the provision of first aid materials, first aid kits for excursions, spare EPI pens and funding specific first aid staff to support students throughout the school day.

Suggested contribution \$85.00 per student

Library – (not tax deductible)

Your Library contribution goes towards the purchase of fiction and non-fiction books, electronic resources, Library and Literacy Programs and funding specific staff to support an informed and enjoyable literacy experience for all our students.

“So, please, oh please, we beg, we pray, go throw your TV set away, and in its place you can install, a lovely bookcase on the wall.” (Roald Dahl)

Suggested contribution \$100 per student

Maintenance – (not tax deductible)

The Buildings and Grounds Committee need the support of the school community to assist with the enhancement and maintenance of the school’s buildings and grounds. This includes such items as soft fall for the playgrounds, tree planting and regular tree inspections, mowing, maintenance of play equipment and buildings, funding specific maintenance staff and general upkeep to ensure a safe environment for students, staff and our community.

Suggested contribution \$100 per family

Building Fund – (Contributions over \$2 are fully tax deductible)

The Department of Education & Training grants are insufficient to keep our buildings in their best condition. As a voluntary contribution to your child’s education, School Council provides a tax deductible opportunity to enable you to help improve the school facilities. The Hughesdale Primary School Building Fund is used solely for the upgrade and maintenance of our school buildings. At the top of our 2022 wish list is refurbishing the toilets in the main building.

Suggested contribution \$100 per student

School Council thanks you in advance for your contribution.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information

For further information on the Department’s Parent Policy please see the one page overview attached.

Lisa Gough
Principal

Kirsten Williams
School Council President

Tania Patterson
School Council Treasurer

Curriculum Contributions – Foundation, Level One & Level Two

FOUNDATION	LEVEL ONE	LEVEL TWO
<p><u>Stationery</u> 5 x Scrapbooks 1 x Lined Exercise Book 2 x 12 Coloured Pencils 8 x Triangular Grey Lead Pencils 1 x A4 Display Folder 1 x Scissors 6 x Glue Sticks 1 x Plastic Folder 1 x Reader Cover 1 x Mini Scrapbook Variety Loose Leaf Coloured Paper Cover Paper</p> <p style="text-align: right;">\$85.00</p>	<p><u>Stationery</u> 2 x Scrapbooks 7 x Lined Exercise Books 2 x 12 Coloured Pencils 2 x Coloured Textas 20 x Triangular Grey Lead Pencils 1 x Scissors 4 x Glue Sticks Manilla Folders A4 Document Wallet 2 x Mini Scrapbooks Loose Leaf Newsprint Loose Leaf Lined Paper Sticky Tape Variety Loose Leaf Coloured Paper Cover Paper</p> <p style="text-align: right;">\$105.00</p>	<p><u>Stationery</u> 2 x Maths Grid Books 1 x Scrapbook 10 Lined Exercise Books 2 x 12 Coloured Pencils 2 x 12 Coloured Textas 1 x Pencil Case 10 x Grey Lead Pencils 1 x Plastic Storage Pocket 1 x Sharpener 3 x Erasers 4 x Glue Sticks Manilla Folders A4 Document Wallet Loose Leaf Lined Paper Cover Paper Variety Loose Leaf Coloured Paper</p> <p style="text-align: right;">\$105.00</p>
<p><u>Consumable for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>	<p><u>Consumable for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>	<p><u>Consumable for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>
<p><u>Consumable for Language</u></p> <p style="text-align: right;">\$10.00</p>	<p><u>Consumable for Language</u></p> <p style="text-align: right;">\$10.00</p>	<p><u>Consumable for Language</u></p> <p style="text-align: right;">\$10.00</p>
<p><u>Oral Language</u> Straws Modelling Clay Icy Pole Sticks Wool Pipe Cleaners Tissue Paper Pom Poms Feathers Jumbo Chalk Joggle Eyes Sequins/Spangles</p> <p style="text-align: right;">\$40.00</p>		
<p><u>Digital Learning Platforms</u> See-Saw Brainpop Mathletics Reading Eggs</p> <p style="text-align: right;">\$50.00</p>	<p><u>Digital Learning Platforms</u> See-Saw Brainpop Mathletics Reading Eggs</p> <p style="text-align: right;">\$50.00</p>	<p><u>Digital Learning Platforms</u> See-Saw Brainpop Mathletics Reading Eggs</p> <p style="text-align: right;">\$50.00</p>
TOTAL \$235.00	TOTAL \$215.00	TOTAL \$215.00

*Additional items supplied as required throughout the year *

Curriculum Contributions – Level Three & Level Four

LEVEL THREE	LEVEL FOUR
<p><u>Stationery</u> 1 x Graph Book 1 x Scrap Book 1 x A5 Notebook 10 x Various ruled Exercise Books 3 x 12 Coloured Pencils 2 x 12 Coloured Textas 1 x Pencil Case 10 x Grey Lead Pencils 3 x Document Wallets Manilla Folders 1 x Scissors 4 x Glue Sticks 4 x Mini Notebooks 1 x Sharpener 4 x Erasers 1 x Highlighter Loose Leaf Lined Paper Cover Paper Variety Loose Leaf Coloured Paper</p> <p style="text-align: right;">\$90.00</p>	<p><u>Stationery</u> 2 x Scrapbooks 8 x Lined Exercise Books 2 x Grid Book 1 x A4 Plastic Folder A4 Document Wallet 2 x 12 Coloured Pencils 2 x 12 Coloured Textas 6 x Grey Lead Pencils 2 x Red Pens 2 x Blue Pens 1 x Pencil Case 1 x Scissors 4 x Glue Sticks 2 x Erasers 2 x Mini Note Books 1 x Sharpener Sticky Tape Loose Leaf Lined Paper Variety Loose Leaf Coloured Paper Cover Paper</p> <p style="text-align: right;">\$90.00</p>
<p><u>Consumable for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>	<p><u>Consumable for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>
<p><u>Consumable for Language</u></p> <p style="text-align: right;">\$10.00</p>	<p><u>Consumable for Language</u></p> <p style="text-align: right;">\$10.00</p>
<p><u>Production Transport</u></p> <p style="text-align: right;">\$20.00</p>	<p><u>Production Transport</u></p> <p style="text-align: right;">\$20.00</p>
<p><u>Digital Learning Platforms</u> Brainpop Mathletics Reading Eggs</p> <p style="text-align: right;">\$40.00</p>	<p><u>Digital Learning Platforms</u> Brainpop Mathletics Reading Eggs</p> <p style="text-align: right;">\$40.00</p>
TOTAL \$210.00	TOTAL \$210.00

*Additional items supplied as required throughout the year *

Curriculum Contributions – Level Five & Level Six

LEVEL FIVE	LEVEL SIX
<p><u>Stationery</u> 10 x Various Exercise Books 2 x 12 Coloured Pencils 2 x 12 Textas 3 x Glue Sticks 1 x A4 Display Folder 4 x Blue Pens 4 x Black Pens 4 x Red Pens 4 x Grey Lead Pencils 2 x 5 Highlighters 2 x Erasers 4 x Std Post It Notes 4 x Mini Post It Notes 1 x Lge Magazine Book Box 1 x A4 Document Wallet Loose Leaf Lined Paper Cover Paper Variety Loose Leaf Coloured Paper</p> <p style="text-align: right;">\$90.00</p>	<p><u>Stationery</u> 6 x Various Exercise Books 3 x Maths Books 1 x Mini Scrap Book Manilla Folders 8 x Grey Lead Pencils 6 x Blue Pens 6 x Black Pens 6 x Red Pens 1 x 12 Coloured Pencils 1 x 12 Textas 1 x 30cm Ruler 1 x 4 Pack Highlighters 1 x Sharpener 1 x Scissors 2 x Erasers 2 x Glue Sticks Laminating Pouches 1 x Pencil Case 1 x 2 Pack Post It Notes 1 x Scrapbook Loose Leaf Lined Paper Cover Paper Variety Loose Leaf Coloured Paper</p> <p style="text-align: right;">\$100.00</p>
<p><u>Consumables for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>	<p><u>Consumables for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>
<p><u>Consumables for Language</u></p> <p style="text-align: right;">\$10.00</p>	<p><u>Consumables for Language</u></p> <p style="text-align: right;">\$10.00</p>
<p><u>Production Transport</u></p> <p style="text-align: right;">\$25.00</p>	<p><u>Production Transport</u></p> <p style="text-align: right;">\$25.00</p>
<p><u>Health Curriculum</u></p> <p style="text-align: right;">\$50.00</p>	<p><u>Health Curriculum</u></p> <p style="text-align: right;">\$50.00</p>
<p><u>Inter School Sports Transport</u> <i>To be advised</i></p>	<p><u>Inter School Sports Transport</u> <i>To be advised</i></p>
<p><u>Digital Learning Platforms</u> Brainpop Mathletics Reading Eggs</p> <p style="text-align: right;">\$40.00</p>	<p><u>Digital Learning Platforms</u> Brainpop Mathletics Reading Eggs</p> <p style="text-align: right;">\$40.00</p>
TOTAL \$265.00	TOTAL \$275.00

**Additional items supplied as required throughout the year **

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.