

Hughesdale Primary

Parent Payments 2023

Dear Parents and Guardians,

School Council and staff are extremely excited and looking forward to the teaching and learning planned for 2023. Hughesdale Primary School Council approved the following Parent Payment Curriculum Contributions for 2023.

Hughesdale Primary School makes every effort to keep voluntary curriculum contributions and activities to a minimum and affordable for all parents.

Payment Method

PLEASE NOTE: PREFERRED METHOD OF PAYMENT IS VIA THE COMPASS PORTAL USING CREDIT CARD/EFTPOS

If paying cash please complete the Course Confirmation on Compass for EACH student and select 'pay in person at the office'. Print the payment summary and present at the school office for payment.

If you require assistance with Compass please contact the school office.

Parents may choose to pay in 3 instalments, if doing so the dates for the instalments are as follows

1st Instalment	27th January 2023
2nd Instalment	17th April 2023
3rd Instalment	17th July 2023

Financial Support for Families

We understand that some families may experience financial difficulty and so we offer a range of support options, including:

- Second Hand Uniform sales
- Camps Sports and Excursion Fund (CSEF) for valid Centrelink Card holders.
- State Schools Relief

Support for all families experiencing hardship is available. For confidential family payment arrangements/instalments or assistance with accessing the above services please contact Bridene Forrest (Business Manager) on 9570 4808 or bridene.forrest@education.vic.gov.au

Curriculum Contributions

Curriculum Contributions are items and activities that the school deems as essential for curriculum delivery. These items are purchased in bulk by the school to ensure uniformity of materials across the school and achieve significant cost savings that we pass onto the parents and carers.

Parents and carers may choose to purchase some items themselves. If you choose to do this, you must contact the school before Wednesday 7th December 2022 to obtain a more detailed list e.g., types of exercise books required and to enable us to adjust the stationery order.

Note that some items can only be provided by the school, e.g. Art and Language supplies, Digital Subscriptions, Class Project Materials. Year level stationery lists are attached for your information.

Extra Curricular Items and Activities

Extra curricular items and activities are items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum. This may include such items as;

- Optional Sporting and Music/Drama Programs
- Graduation
- ICAS Tests
- Extra-Curricular Activities
- School Photos

The dates and costs of the various activities will be determined throughout the year and the relevant year levels advised.

Other Contributions

The Victorian Department of Education and Training provides funding to schools through the School Resource Package (SRP) that is supplemented through locally raised monies via fundraising, the hire of facilities and family contributions. The SRP includes funding for staffing, the standard curriculum program, equipment and operational costs such as utilities, maintenance/urgent works and resources and cleaning. Approximately 90% of the SRP funding is required to cover the cost of the employment of staff. This leaves just 10% to meet all other operational costs, maintenance of our facilities and curriculum opportunities so we appreciate additional contributions from parents and carers.

We are extremely grateful to all our school families who have paid their 2022 school fees which has made an enormous difference to our school.

In 2023 we will require your support again as we have major plans to continually improve our school and make a significant difference to the education we provide.

Other contributions of any amount are greatly appreciated

Other Contributions

Digital Learning, Curriculum and Technology – (not tax deductible)

We are dedicated to the provision of hardware and software that maximises student opportunities and supports the gradual implementation of our BYOD program. As the senior years BYOD program unfolds, HPS will continue to endeavour to provide digital devices on a 1-1 ratio for Level 5 and Level 6 and has extended our aim to encompass a 1 - 2 ratio of school device provision for Foundation to Level 4. This requires a huge financial commitment ensuring up to date devices that are maintained to the highest of standards.

In addition, we provide and utilise additional digital devices and software to enhance curriculum delivery, including photography, audio-visual recording and display equipment. Part of our forward planning is replacing of interactive whiteboards in our classrooms as the current boards gradually cease to be operational.

Suggested contribution \$150 per student

First Aid – (not tax deductible)

All HPS staff are first aid trained to maximise student safety at all times. This contribution supports the provision of first aid materials, first aid kits for excursions, spare EPI pens and funding specific first aid staff to support students throughout the school day.

Suggested contribution \$85 per student

Library – (not tax deductible)

Your Library contribution goes towards the purchase of fiction and non-fiction books, electronic resources, Library and Literacy Programs and funding specific staff to support an informed and enjoyable literacy experience for all our students.

“So, please, oh please, we beg, we pray, go throw your TV set away, and in its place you can install, a lovely bookcase on the wall.” (Roald Dahl)

Suggested contribution \$100 per student

Maintenance – (not tax deductible)

The Buildings and Grounds Committee need the support of the school community to assist with the enhancement and maintenance of the school’s buildings and grounds. This includes such items as soft fall for the playgrounds, tree planting and regular tree inspections, mowing, maintenance of play equipment and buildings, funding specific maintenance staff and general upkeep to ensure a safe environment for students, staff and our community.

Suggested contribution \$100 per family

Building Fund – (Contributions over \$2 are tax deductible)

The Department of Education & Training grants are insufficient to keep our buildings in their best condition. As a voluntary contribution to your child’s education, School Council provides a tax deductible opportunity to enable you to help improve the school facilities. The Hughesdale Primary School Building Fund is used solely for the upgrade and maintenance of our school buildings. At the top of our 2023 wish list is a fan for the gymnasium and painting our Performing Art/OSHC building.

Suggested contribution \$100 per student

School Council thanks you in advance for your contribution.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the DET’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information

For further information on the DET’s Parent Policy please see the one page overview attached.

Curriculum Contributions – Foundation, Level One & Level Two

FOUNDATION	LEVEL ONE	LEVEL TWO
<p><u>Stationery</u> 5 x Scrapbooks 1 x Lined Exercise Book 2 x 12 Coloured Pencils 8 x Triangular Grey Lead Pencils 1 x A4 Display Folder 1 x Scissors 6 x Glue Sticks 1 x Plastic Folder 1 x Reader Cover 1 x Mini Scrapbook Variety Loose Leaf Coloured Paper Cover Paper</p> <p style="text-align: right;">\$85.00</p>	<p><u>Stationery</u> 2 x Scrapbooks 7 x Lined Exercise Books 2 x 12 Coloured Pencils 2 x Coloured Textas 20 x Triangular Grey Lead Pencils 1 x Scissors 4 x Glue Sticks Manilla Folders A4 Document Wallet 2 x Mini Scrapbooks Loose Leaf Newsprint Loose Leaf Lined Paper Sticky Tape Variety Loose Leaf Coloured Paper Cover Paper</p> <p style="text-align: right;">\$105.00</p>	<p><u>Stationery</u> 2 x Maths Grid Books 1 x Scrapbook 10 Lined Exercise Books 2 x 12 Coloured Pencils 2 x 12 Coloured Textas 1 x Pencil Case 10 x Grey Lead Pencils 1 x Plastic Storage Pocket 1 x Sharpener 3 x Erasers 4 x Glue Sticks Manilla Folders A4 Document Wallet Loose Leaf Lined Paper Cover Paper Variety Loose Leaf Coloured Paper</p> <p style="text-align: right;">\$105.00</p>
<p><u>Consumable for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>	<p><u>Consumable for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>	<p><u>Consumable for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>
<p><u>Consumable for Language</u></p> <p style="text-align: right;">\$10.00</p>	<p><u>Consumable for Language</u></p> <p style="text-align: right;">\$10.00</p>	<p><u>Consumable for Language</u></p> <p style="text-align: right;">\$10.00</p>
<p><u>Oral Language</u> Straws Modelling Clay Icy Pole Sticks Wool Pipe Cleaners Tissue Paper Pom Poms Feathers Jumbo Chalk Joggle Eyes Sequins/Spangles</p> <p style="text-align: right;">\$40.00</p>		
<p><u>Digital Learning Platforms</u> See-Saw Brainpop Literacy Online</p> <p style="text-align: right;">\$50.00</p>	<p><u>Digital Learning Platforms</u> See-Saw Brainpop Literacy Online</p> <p style="text-align: right;">\$50.00</p>	<p><u>Digital Learning Platforms</u> See-Saw Brainpop Literacy Online</p> <p style="text-align: right;">\$50.00</p>
TOTAL \$235.00	TOTAL \$215.00	TOTAL \$215.00

Curriculum Contributions – Level Three & Level Four

LEVEL THREE	LEVEL FOUR
<p><u>Stationery</u> 1 x Graph Book 1 x Scrap Book 1 x A5 Notebook 10 x Various ruled Exercise Books 3 x 12 Coloured Pencils 2 x 12 Coloured Textas 1 x Pencil Case 10 x Grey Lead Pencils 3 x Document Wallets Manilla Folders 1 x Scissors 4 x Glue Sticks 4 x Mini Notebooks 1 x Sharpener 4 x Erasers 1 x Highlighter Loose Leaf Lined Paper Cover Paper Variety Loose Leaf Coloured Paper</p> <p style="text-align: right;">\$90.00</p>	<p><u>Stationery</u> 2 x Scrapbooks 8 x Lined Exercise Books 2 x Grid Book 1 x A4 Plastic Folder A4 Document Wallet 2 x 12 Coloured Pencils 2 x 12 Coloured Textas 6 x Grey Lead Pencils 2 x Red Pens 2 x Blue Pens 1 x Pencil Case 1 x Scissors 4 x Glue Sticks 2 x Erasers 2 x Mini Note Books 1 x Sharpener Sticky Tape Loose Leaf Lined Paper Variety Loose Leaf Coloured Paper Cover Paper</p> <p style="text-align: right;">\$90.00</p>
<p><u>Consumable for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>	<p><u>Consumable for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>
<p><u>Consumable for Language</u></p> <p style="text-align: right;">\$10.00</p>	<p><u>Consumable for Language</u></p> <p style="text-align: right;">\$10.00</p>
<p><u>Digital Learning Platforms</u> Brainpop Essential Assessment My Numeracy</p> <p style="text-align: right;">\$40.00</p>	<p><u>Health Curriculum</u></p> <p style="text-align: right;">\$50.00</p>
	<p><u>Digital Learning Platforms</u> Brainpop Essential Assessment My Numeracy</p> <p style="text-align: right;">\$40.00</p>
TOTAL \$190.00	TOTAL \$240.00

Curriculum Contributions – Level Five & Level Six

LEVEL FIVE	LEVEL SIX
<p><u>Stationery</u> 10 x Various Exercise Books 2 x 12 Coloured Pencils 2 x 12 Textas 3 x Glue Sticks 1 x A4 Display Folder 4 x Blue Pens 4 x Black Pens 4 x Red Pens 4 x Grey Lead Pencils 2 x 5 Highlighters 2 x Erasers 4 x Std Post It Notes 4 x Mini Post It Notes 1 x Lge Magazine Book Box 1 x A4 Document Wallet Loose Leaf Lined Paper Cover Paper Variety Loose Leaf Coloured Paper</p> <p style="text-align: right;">\$90.00</p>	<p><u>Stationery</u> 6 x Various Exercise Books 3 x Maths Books 1 x Mini Scrap Book Manilla Folders 8 x Grey Lead Pencils 6 x Blue Pens 6 x Black Pens 6 x Red Pens 1 x 12 Coloured Pencils 1 x 12 Textas 1 x 30cm Ruler 1 x 4 Pack Highlighters 1 x Sharpener 1 x Scissors 2 x Erasers 2 x Glue Sticks Laminating Pouches 1 x Pencil Case 1 x 2 Pack Post It Notes 1 x Scrapbook Loose Leaf Lined Paper Cover Paper Variety Loose Leaf Coloured Paper</p> <p style="text-align: right;">\$100.00</p>
<p><u>Consumables for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>	<p><u>Consumables for Visual Arts</u> Craft Paper Glitter Paints Cardboard Pastels PVA Crayons Various other project materials</p> <p style="text-align: right;">\$50.00</p>
<p><u>Consumables for Language</u></p> <p style="text-align: right;">\$10.00</p>	<p><u>Consumables for Language</u></p> <p style="text-align: right;">\$10.00</p>
<p><u>Health Curriculum</u></p> <p style="text-align: right;">\$50.00</p>	<p><u>Health Curriculum</u></p> <p style="text-align: right;">\$50.00</p>
<p><u>Inter School Sports Transport</u> <i>To be advised</i></p>	<p><u>Inter School Sports Transport</u> <i>To be advised</i></p>
<p><u>Digital Learning Platforms</u> Brainpop Essential Assessment My Numeracy</p> <p style="text-align: right;">\$40.00</p>	<p><u>Digital Learning Platforms</u> Brainpop Essential Assessment My Numeracy</p> <p style="text-align: right;">\$40.00</p>
TOTAL \$240.00	TOTAL \$250.00

*Additional items supplied as required throughout the year *

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions
Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities
Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.